



Poudre Fire Protection District Board Meeting Minutes: February 11, 2026

Location: Upper Canyon Community Center, 33689 Poudre Canyon Highway, Bellvue, Colorado

Directors Attendance: Bette Blinde, Boots Jaffee, Dan Bond, and Jenn Collins,

Members in Attendance: Chief Hugh Collins, Paula Collins, Mike Sturdy, and Kelly Falbo (online)

Call to Order: Boots Jaffee at 7 p.m.,

Reports: Director Blinde moved to accept the minutes as emailed, Director Bond seconded the motion, all approved unanimously.

Treasurers Report: Director Blinde

January 2026 Income: \$5871.85

January 2026 Expenses: \$13,822.01

January 2026 Profit/Loss: - \$7,416.16

- **Accounts Receivable:** Director Blinde transferred all books from the desktop online system to the QuickBooks application.
- Director Bond moved to accept the treasurer's report, President Jaffee seconded, all approved unanimously.

Unfinished Business

Poudre Park Lower Canyon Board

- Discussion regarding lease with Poudre Park Lower Canyon Board.
- Director Blinde stated there were several items added to the Memorandum of Understanding (MOU) but should not be part of the lease arrangement. The lease needs to be signed prior to the MOU.
- Possible reasons the Lease is on Hold:
 - o LPCA requested that PCFPD complete a survey; however, the survey was completed in 2010 and is believed to be accurate.
 - o The LPCA Board is requesting a new survey for an additional 10 feet from the west edge of the station, which includes the cistern and septic tank maintained by PCFPD.
 - o PCFPD Board reiterated that the responsibility for completing the survey rests with LPCA.
 - o LPCA stated that its attorney has proposed changes to the lease; however, those changes have not yet been presented to PCFPD.
 - o Kelly Falbo confirmed that PCFPD proposed a ground lease, LPCA's lawyer is going to review the proposal, but PCFPD has not received any word on the proposal.

- Goals for Ground Lease
 - The goal is to execute the ground lease so the property is appropriately designated, with the ground lease finalized prior to discussions regarding a Memorandum of Understanding (MOU).
 - President Jaffee confirmed that the MOU would define the agreement between LPCA and PCFPD for the use of the community facilities in conjunction with Station 1.
 - Kelly Falbo will follow up with Marci White (LPCA) to determine the status of the matter.

New Business:

- Auditors' engagement letter, Director Blinde moved to sign the Andersen Whitney auditors' letter, Director Bond seconded the Anderson Whitley engagement letter, all approved unanimously.
- Wildfire Resiliency Code (WRC)
 - Lyons and Gaddis provided an important update regarding the adoption of a Wildfire Resiliency Code, which must be submitted on or before **April 1, 2026**. The WRC was adopted in **June 2025** by the Wildfire Resiliency Code Board. Adoption of a Wildfire Resiliency Code is required for all fire districts within the Wildland-Urban Interface. Additional information is available from the Wildfire Resiliency Code Board.
 - **Adoption approach:** The most efficient approach for adoption is to adopt the State Code by reference. State law allows a district that does not have its own rules, regulations, or a cooperative agreement for enforcement to request enforcement assistance from the Division of Fire Prevention and Control. Adoption should be completed through approval of a Resolution by the Board of Directors.
 - Chief Collins stated that Larimer County has adopted the Wildfire Resiliency Code with amendments and is preparing an intergovernmental agreement (IGA) to provide code enforcement services. Chief Collins reviewed the draft proposal and stated it was not acceptable as written. The county is redrafting the agreement, and until an agreement is in place, PCFPD will conduct code enforcement.
 - Chief Collins recommended that PCFPD adopt the Wildfire Resiliency Code as amended by Larimer County, with enforcement to be handled by Larimer County until we have an agreement.
 - Director Blinde would like a resolution that we can put in the minutes for March.
- Director Blinde - Cache la Poudre Fire and Emergency Group (CLPFEG)
 - Asking the Board for items we would like.
 - CLPFEG has asked the fire board to update its strategic plan in March so they will know what equipment will be needed in the future.

Chief s Report: 11-Feb-2026

- 4 Calls in January
- Received 12 new pagers
- Submitted Firefighter Safety and Disease Prevention Grant request for 6 sets of clean space respirators, so primary vehicle in each station will have a set.

- Purchased 8 CPR mannequins sets
- Working with PFA on revised mutual / auto aid agreement. City wants to annex their property that is on North side of the road from Gateway Park to Smith bridge. Once the annex has been approved, PCFPD will no longer respond to calls in that annex. PCFPD Attorney is drafting at the exclusion amount, the cost will be covered by Poudre Valley Fire Protection District or the city of Fort Collins.
- Working with CPRW on landscape mitigation projects along 68C
- Working on water storage tank for Station 2 - 3K elevated tank.
- Submitted order for logo clothing.

EMS Report

- EMT training is held twice per month, on the second and third Monday of each month. The second-Monday training takes place at the Glacier View Fire Station, and the third-Monday training is held at the Livermore Fire Station.
- There are 8 new mannequins, 4 new adult mannequins and 4 new baby mannequins.
- Director Bond and Krissa Mayer will be conducting 20 minutes of skills training at each upper canyon training meeting.

Station Reports:

- Station 4: Chief Collins
 - CWGG meeting scheduled for the 23rd or 24th.
- Station 3 – No Report
- Station 2: Jake Udel
 - Door to the community is repaired.
 - Men's room urinal flushes normally
 - Door stop for the women's door has been tweaked.
 - Cutting lilacs back to gain control of the growth
 - Caulking the parking pad and weeding the garden
 - 02 system reported the main tank had been drained, when in fact it was full, an operator error or failure sensor.
 - 3-way lights are complete
 - Both breakers have separate commons, which share the same hot. New light switch has been corrected.
- Station 1: Kelly Falbo
 - PFA annex, no loss of tax base; all affected city property is on the north side of the river.
 - Cistern pump has not functioned since the structure fire; options are being reviewed with, Granger, and a potential CLPFEG request may be submitted.
 - Task coordination system, a new whiteboard system is in place to assign responsibility and track tasks.
 - New members Don Wescot and Mark Cuen
 - Vehicles are receiving regular maintenance.
 - Main door lock has been replaced with a keypad; all Station 1 codes have been entered.

General Discussion:

- CLPFEG – Whole new board and meeting monthly.
- Boots Fest: Mishawaka– June/July time frame.

Adjournment: Director Bond motion to adjourn, Director Blinde second, all approved unanimously.
7:35 p.m.

Submitted by Jennifer Collins, Secretary