



**PO Box 370
Laport, CO 80535**

Purpose: Poudre Fire Protection District Board Meeting Minutes: January 14, 2026

Location: Lower Canyon Community Center

Attendees: Bette Blinde, Boots Jaffee, Dan Bond, DeAnn Bond, Hugh Collins, Jenn Collins, Paula Collins, Tony Falbo; Brenda Bliss, and Karen Busch Poudre Park Lower Canyon Board Marci White and Sean Dougherty

Call to Order: Boots Jaffee 7 p.m.

Reports:

Bette moved to approve the December 2025 minutes, Dan seconded the motion, motion approved unanimously.

Treasurers Report:

Bette reviewed the 2025 treasurer report. Bette would like to slowly transition to moving accounting online.

Total Income for 2025: \$429K

Total Expenses for 2025: \$301,927

Year Ending Profit/Loss: \$127,799

- Dan motioned to move \$50K to the reserve account to pay off buildings, Bette seconded the motion, all approved unanimously.
- Dan moved to accept the treasurer's report, Boots seconded, all approved unanimously.

Unfinished Business

Poudre Park Lower Canyon Board

- Discussion regarding lease with Poudre Park Lower Canyon Board.
- LPCA would like PCFPD to pay \$2500 of lawyer's fees, but open to discussing alternative. PCFPD will not pay attorney's fees for LPCA Board
- LPCA Board requesting new survey for the additional 10' PCFPD to create a corrected/updated site plan, last rev was in 2010. LPCA Board will put the request in writing and submit it in future.

Bette Discussion calendar

- Bette moved that District meetings be posted on the PCFPD website: Dan seconded the motion. Motion passed-Bette noted that at times meetings may be posted on the doors too.

- Bette moved that the board meetings rotate between upper and lower canyon with Dan seconding the motion, motion passed:
 - Odd months – Lower Canyon
 - Even months – Upper Canyon

New Business:

Discussion of Tonya s Resignation from the Board

- Bette motioned the board accept Tonya’s resignation. Dan seconded the motion, it was approved.

New Appointment to Board as Secretary

- Jenn Collins volunteered
- Bette confirmed that Jenn needs to take the Oath of Office and requested approval from the board to let her give Jenn the Oath of Office in the next couple of days. Bette made this motion, Dan seconded the motion, all approved unanimously.

Transparency Notice due January 15th.

Bette said she would file the transparency notice.

Upper Poudre Canyon Association Discussion of Annual Fun Day Email from Ken Robinson & Brenda Bliss

- August 8, 2026: 7a.m. – 4 p.m.
- Asking for support from the PCFPD (need an answer ASAP – Chief Collins confirmed use of the station and help with all activities listed)
 - Help with Parking and Safety throughout the day.
 - Request to use Station 2 Bays for exhibitors.
 - Flip pancakes and serve the community.
 - Offers boots for PCFPD donations.
 - Provide booths promoting lifeline, assessments, etc.

Tony Falbo – Discussion of Horse & Dragon Brewing Event to honor the volunteer firefighters, with a special offer of a free pint as a thank-you for your support.

FTC on January 20th: 5-7:15 p.m.

Chief s Report:

- Michael is taking EMT Training
- Lower Canyon completed CPR training on the weekend of January 10th.
- Upper Canyon will be scheduled later in January to ensure all needing certification are checked off.
- 8 calls in December.
- Ordered 12 new pagers.
- Working on acquiring clean space respirators for Station 3 & 4 through grant money
- Working on Fire Fighter Safety & Disease Prevention Grant
- Completed NFIRS Reporting, now configured for NERIS.
- Working with PFA on revised mutual/auto aid agreement

Station Reports:

- Station 4
 - All is well and they are housing Livermore's truck.
 - Meeting with Foresters from Poudre Watershed January 22nd, 9 a.m.
- Station 3 – N/A
- Station 2 – Good
- Station 1
 - Lockers are complete.
 - Pump in cistern needs to be looked at and potential update to switch needed.

Discussion about CWDG Grant to provide wildfire mitigation to exterior homes. Possible rates discussed are:

- \$2500/household if one participates
- \$3K/household if neighbor is included.
- \$4K/household for entire neighborhood

Strike team would like to review how much time it takes for mitigation work on homes, this would be done at no cost to the homeowner.

Requirement is home has been assessed.

Meet with Lower Canyon to discuss parameters.

General Discussion:

Jake adding electrical updates at Station 2 that will require an electrician. Chief will call to arrange.

Adjournment:

Boots moved to adjourn, Bette seconded, all approved unanimously. Adjourned at 7:43 p.m.