



## **Poudre Fire Protection District Board Meeting Minutes: May 13, 2026**

**Location:** Lower Poudre Canyon Community Center, 10234 Poudre Canyon Highway, Bellvue, Colorado

**Directors Attendance:** Boots Jaffee, Dan Bond, Bette Blinde, Dave Bliss and Jenn Collins

**Members in Attendance:** Chief Hugh Collins, Paula Collins, Brenda Bliss, Karen Busch, DeAnn Bond

**Call to Order:** President Jaffee called the meeting to order @7 p.m.

**Reports:** Director Blinde moved to accept the minutes as emailed, Dan seconded the motion, all approved unanimously.

### **Treasurers Report:** Director Blinde

May 2026

Income: \$170,705.29

Expenses: \$35,361.73

Profit/ Loss: \$135,343.56

Vice President Bond moved to accept the treasurer's report, Secretary Collins seconded, all approved unanimously.

### **Unfinished Business**

- Poudre Park Lower Canyon Board - LPCA
  - Discussion of the MOU
  - Discussion of the Ground Lease

President Jaffee requested that we table the conversation. Director Blinde moved to table the discussion until our next PCFPD board meeting, Vice President Bond seconded, all approved unanimously.

### **New Business:**

- Resolution and Order of Exclusion of Gateway Park from the Poudre Canyon Fire Authority.
  - Director Blinde read the resolution letter from Lyons Gaddis.
  - Director Blinde moved to sign the Resolution and Order of Exclusion, Director Bliss seconded the motion – all approved unanimously.
  - President Jaffee and Secretary Collins signed the Resolution and Order of Exclusion.
  
- Station 2 Building – Community Center Room Rental

- A request was received to rent Station 2 Community Center for a private wedding during the August-September 2026 timeframe.
  - The Board agreed to no alcohol and no smoking.
  - The event is considered a private rental, with a \$200 rental fee and a \$200 refundable damage deposit.
  - Renters are required to provide their own insurance coverage.
  - Director Blinde proposed that the website should include information about insurance requirements for private events at the Station 2 Community Center.
  - Paula Collins reviewed the 2015 UPCA Community Building Guidelines.
  - Director Blinde will also add the Community Building Guidelines to the website.
- Election of Officers of the Board (President & VP) per the PCFPD Bylaws:
    - Elections shall be held as provided by the Special District section of the CRS. Section 2.
    - A President, a Vice President, a Secretary, and a Treasurer shall be elected by the Directors at the June meeting following each election year.
    - Director Blinde moved to retain the current officers of the board.
    - President Jaffee called for a vote; Vice President Bond seconded the motion. The motion was approved unanimously.
- National EMS Week – May 17th - 23
    - EMT \$75 Gift Card – 10 EMT's
    - Vice President Bond moved to present gift cards, Director Blinde seconded, all approved unanimously.
- PCFPD Website Updates
    - Director Blinde and Secretary Collins will work together to update the PCFPD website.
- Newsletter (Spring or Fall) – Ideas to include:
    - Boots Fest
    - CWDG Grant - Application Form
    - CLPFEG
    - New Stump Grinder
    - Extrication Gear
    - Dump Trailer
    - Larimer County Wildfire Mitigation Grant received
    - Burn Ban Restrictions
    - Promote Tool Library

### **EMS Report**

- Micheal Drake is taking her test on the 18<sup>th</sup> of May.

### **Chief s Report: 13-May-2026**

- 8 calls in May.
- Working with CPRW on landscape mitigation projects along 68C.
- Working on water storage tank for Station 2.
- Working on Station 1 cistern pump.

- Attended Sheriff's All Hazard Summit on 4/24.
  - Delayed response for air assets due to runway work in Loveland.
  - County anticipating fire ban in early May.
- Received donation of used extrication gear from Front Range Fire Rescue.
  - Power Plant
  - Cutter
  - Spreader
  - Ram
  - 2 sets of hose
- Obtained dump trailer funds from Larimer County Mitigation grant.
- County expanded and extended fire restrictions until May 26<sup>th</sup>.
- County executed the cooperative agreement enforcing the Wildfire resiliency code. County will provide enforcement. There is a revised boundary map in anticipation that the county will go ahead and annex the property, Director Blinde requires a copy to furnish to DOLA and the county.

**Station Reports:**

- Station 4: Chief Collins
  - Livermore Truck housed at Station 4.
- Station 3:
  - Lease discussion will be in December 2026.
  - Fire Danger sign was provided to Station 3.
- Station 2:
  - Meeting with Engineer to design framework to hold overhead cistern in the bay (3K gallons).
- Station 1:
  - The door requires repair.

**CLPFEG:**

- Planning the Boots fest
- Risk Canyon event
- Chili Cook-off
- Donate for the auction, contact CLPFEG

**Other Business:**

- Brenda Bliss –
  - Asked about CWDG. Chief Collins gave an update and will send the finalized application form as soon as it's received.
  - Insurance – Confirmed UPCA is insured under the umbrella of the fire district insurance, for the fun day event. Brenda will need a copy of the insured certificate, Director Blinde will send a copy of the certificate to Brenda.
- Director Blinde – Wildland Fire Training May 16<sup>th</sup> – Lunch ideas for 32 people, decision was made to use LaPorte Pizza.

**Adjournment:** President Jaffee moved to adjourn, all approved unanimously. 7:20 p.m.

Minutes Submitted by Jennifer Collins, Secretary